



Bellbrook Music Boosters

04March2024

6:30 pm

BHS Library

General Membership Meeting Agenda

Call to Order: 6:32pm

- 1st: Carrie Remhof
- 2nd: Alicia Miller
 - Unanimously approved

Attendance: Appendix A

Welcome: Rachele Alban

Approval of the General Meeting Minutes, 05Feb2024

- 1st: Alicia Miller
- 2nd: Kelly Casler
 - Unanimously approved

Old Business:

- **UD Concessions**
 - Rachele asked to find a chair for UD Concessions for next year.
- **Dine Outs**
 - January - Raising Canes \$83.32
 - February - Marion's Pizza - \$103.08
 - March - Chipotle - March 13th
 - April - Taste of Belgium - April 17th
 - Kristi is testing BWW for Boy Scouts - March 6th - 4pm - 8pm
- **Euchre Party Update**
 - We have sold tickets!
 - Lots of local companies have been very generous!
 - Going to hand out flyers at all of the concerts the next two weeks.

- **Old Uniforms**
 - 3-4 have been sold
 - Sale ends at the end of March.
 - Next step after the sale is over, the directors will post them in directors pages.

- **DCI Invitational**
 - Brett is filling out paperwork in them.
 - They are setting goals with him every month to get things done for it to go smoothly.
 - Brett wants to reach out to Rumpke to get porta pots again this year from them.

- **Winter Invitational Recap**
 - Things that could be better:
 - Need more handicap spots in the gym - not much we can do about the number of spots.
 - Need first aid kit for next time.
 - Judge asked for Advil - maybe put a bottle of Advil or Ibuprofen in the hospitality room.
 - Some traffic issues - Brett said he needs to move some things around in the future.
 - Make sure that the volunteers know what their full job description is for when they are volunteering.

- **Raise Right**
 - No new news.
 - Slow down a little bit on Wednesday nights.
 - Carol would like to find someone else to take it over next year.
 - Rachele would like to put together a list of smaller jobs that aren't booster leadership positions to get started out.

- **Mattress Sale**
 - Mattress guy sending information to directors to distribute.
 - The communications email will get the information from the directors to be sent out to parents in Charms.

- **Dayton Dragons**
 - Rachele sent in the contract.
 - Next step is to pick dates.
 - Rachele's goal is to pick 10-12 dates with 10 people so we can get the big stands and make the most money.
 - Everyone has to go online and take a little online training to be able to work.
 - Need more leads
 - Leads come between 4-4:30 and everyone else comes between 5-5:30.
 - Leads also make sure they get signatures for employees.

- **Spring Flowers**

- Started February 28th
- Just over 8% participation at this time.
- We have just over \$1100 profit.
- Amy will probably extend it another week to get more sales.
- Pick-up will be May 2nd, behind the middle school.

New Business

● **Officer's Report**

- Please send in officer nominations to the President email.
 - We have accepted nominations from 3 officers; no accepted nominations for Treasurer.
 - Rachele brought up how to get people nominated. The same people are being nominated and we need to find new ways to recruit.
 - Karen brought up that at the IceBreaker we need to talk more about the Booster leadership.
 - Troy brought up having representation at the guard meetings at the beginning of the season.

● **Treasurer's Report**

- Appendix B
 - Invitational was a smashing success and pushed the budget in the positive for the year.
- Karen to do the tax submission for 2023 this month.
- Karen to update the treasurer playbook for the next treasurer.
- Karen to work on the reimbursement from the school account.

● **Board of Trustees' Report**

- Nothing to report.

● **Director's Report**

- **Barb Siler**
 - Appendix C
- **Sheldon Apo**
 - The Little Belles uniforms were purchased by Sheldon personally and he thought he would just need an RFP to be paid back and then there would be a reimbursement from the school account.
 - Karen clarified by asking Sheldon if the \$25,000 will be available in the account for reimbursement.
 - Additional spend outside of the budgeted items above the boosters ask and should be reimbursed from the school account back to the boosters in about \$3000.
 - Sheldon stated that some people have not paid their guard fees yet.

- Michaela asked questions about how the contacts are giving out to techs/contractors to ensure that we are paying people on time and correctly.
 - Sheldon explained that he would like to see the contacts streamlined into some type of link on the website that they sign and is submitted online to make it less of an issue trying to track down all of the paper contracts.
 - Rachele brought up the contracts we give out to the techs/contractors have some outdated wording on the contracts.
 - Barb brought up that Booster Leadership and the School Board Treasurer - Kevin Liming or his assistant
 - Sheldon brought up the contract language in someone's contract that stated information about booster reimbursement for travel to regionals for Winger Guard in the amount of \$223. Andy and Barb are the deciding directors on approval of the request.
 - Karen is trying to understand if there is an actual ask for this travel or if there isn't an ask at all.
 - Sheldon did state that there is a staff member room available, but significant others cannot stay in the room.
 - Brett moves to approve the \$3000 that the boosters will pay over the booster ask that will come back to the boosters through the school account.
 - 1st: Brett Woeste
 - 2nd: Amy Silance
 - All in favor: 17
 - All Opposed: 0
 - Unanimously approved
 - There is a Winter Guard staff member that did not get paid last year \$800. We are tabling the conversation.
-
- **Administrator's Report**
 - Need to set up a meeting with Jennifer, the Sodexo representative, if we want to meet to discuss next steps.
 - Eli Alban to get in touch.
 - Barb is going to put into an email to Todd; Brett and Eli to work on the outdoor and indoor concession stands
 - Alicia is going to send her Euchre Flyer to Henry Conte to post it on the school social media.
 - **By-laws and P&P Revision - Vote**
 - Motion to approve the revisions to the by-laws
 - 1st: Alician Miller
 - 2nd: Patty Ball

- Unanimously approved.
 - Motion to approve the revision to the P&P
 - 1st: Patty Ball
 - 2nd: Brett Woeste
 - Unanimously approved
- **Trustee Election**
 - Two nominations - Amy Silance and Lindsey Nichols
 - Congrats to Amy Silance and Lindsey Nichols elected as two new trustees!
- **Open Forum:**
 - Ice Breaker - Andy doesn't want to have the IceBreaker the last week of school.
 - Monday, May 13th is available at the high school; but we are supposed to have a booster meeting that day.
 - April 29th, 2024 will be the May Booster meeting so that we can have the May 13th IceBreaker.
 - Corn Fritters
 - Eli looking for someone to co-lead the corn fritters with him.
 - Looking for parents to donate the ingredients to keep our costs lower.
 - Community Outreach event more than an even that is profitable.
 - Kosins are selling their used tables - 200 tables for \$10 each.
 - If we need them - Brett to come up with a number of tables we might need.
 - Motion to approve \$100 toward tables.
 - 1st: Kristi Magee
 - 2nd: Karen Beidelschies
 - Unanimously approved
 - April 5th is Command Performance - Senior Night - Michaela in charge of contacting Senior Parents
 - Add Command Performance Logistics to next Booster Meeting
 - Troy and Alicia are interested in running a March Madness Fundraiser with an online site. We would set-up a square site with Karen. No cost to the Boosters.
 - 1st: Brett Woeste
 - 2nd: Jennifer Powell
 - Unanimously approved
 - Jennifer Powell put together a Communications Website for the music programs and wanted to see what everyone thought about the site for all communications in one place for each group.
 - We have a domain we could use bellbrookmusic.org.
 - Need Mr. Soloman to chime in on the website.
- **Adjourn:** 8:32pm
 - 1st Troy Miller
 - 2nd: Carrie Remhof
 - Unanimously approved.

Appendix A: Attendance

Michaela Kronenberger

Rachele Alban

Eli Alban

Carrie Remhof

Brett Woeste

Amy Silance

Kristi Magee

Barb Siler

Carol Bird

Jennier Powell

Alicia Miller

Troy Miller

Jeryle Ball

Amy Rodenroth

Sheldon Apo

Karen Beidelschies

Kelly Casler

Patty Ball

Absent:

Cameron Halls

Andy Soloman

Appendix B: Treasurer's Report



Treasurer Report: Through Feb 2024

BOOSTER FUNDS OVERVIEW:

- The boosters provide supplemental monetary support for the music programs. This is above and beyond what is covered by program fees.
- Primary support is for Marching band, IPE (Indoor percussion ensemble) and Winter Guard.

Actual 2024:

Fiscal YTD Revenue: \$ 23,641.23
 Fiscal YTD Expenses: 33,842.68
 Fiscal YTD Surplus/(Deficit): \$ (10,201.45)

Projected 2024:

Fiscal Projected Revenue: \$152,246.71
 Fiscal Projected Expenses: 144,671.79
 Fiscal Projected Surplus/(Deficit): \$ 7,575.50

BALANCES

Assets:		Liabilities:	
Checking	\$56,587.51	Uniform Replacement	\$2,793.39
Savings	65,153.65	Other Passthrough – NYC, etc.	9,480.90
		Funds held for others – Scholarship	3,079.52
		Credit Card Balance	557.16
Total Assets	\$121,741.16	Total Liabilities	\$15,910.97

Monies Received from Donations/Fundraisers (Jan)*

#	Source	Amount
1	Winter Invitational	\$21,470.90
2	Concert band festival concessions	432.57
3	Corporate sponsors	262.10
4	Euchre party	200.00
5	Kroger Community rewards	125.73
6	Dine ins	86.32

*Does not include accompanying expenses

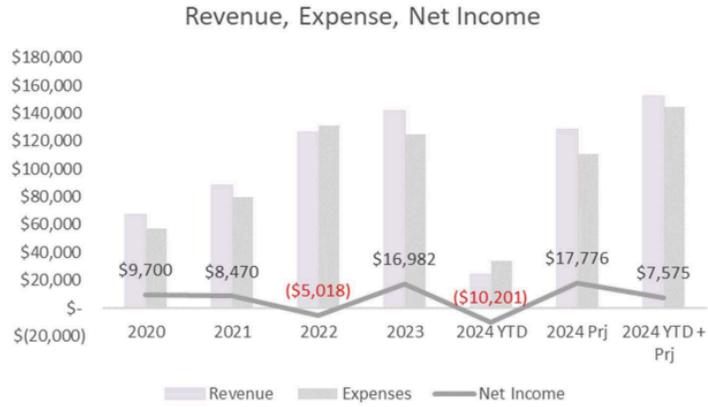
TREASURER ACTIVITIES/NOTES/TO-DO'S

#	Status	Description
1	■	Update treasurer's playbook – upcoming
2	■	Guard reimbursement submission to school for 2024 season
3	■	2023 Tax submission

Treasurer Report: Through Feb 2024



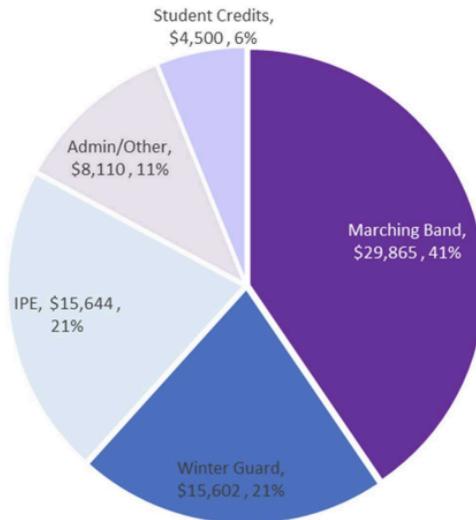
ADDITIONAL INFORMATION



Where does the Money Go?*

Projected for 2024

*Excludes fundraising and invitational expenses. Program expenses are netted with income received from school for reimbursement.



Income and Expense Summary:

Treasurer Report: Through Feb 2024



Items with Income and Expense Netted:								
Marching Band	(\$12,978)	(\$18,085)	(\$28,022)	(\$26,767)	(\$65)	(\$29,800)	(\$29,865)	(\$29,800)
Winter Guard	(8,399)	(19,108)	(16,706)	(15,672)	(22,201)	6,599	(15,602)	(15,602)
IFE	(11,415)	(10,294)	(14,286)	(14,478)	(3,941)	(11,702)	(15,644)	(15,350)
DCI Invitational	\$0	\$0	\$0	\$1,231	\$0	\$1,330	\$1,330	\$1,330
Fall Invitational	0	2,022	10,977	9,684	0	10,077	10,077	10,077
Winter Invitational	8,123	3,068	4,351	3,730	14,762	0	14,762	1,350
Golf Outing	0	0	11,937	6,570	0	3,000	3,000	3,000
Dayton Dragons	0	0	0	6,748	0	6,500	6,500	6,500
Social Fundraiser	0	0	0	2,221	0	0	0	0
Scrip	6,783	9,587	2,147	2,274	1,018	1,556	2,574	2,574
Tag Day	2,483	9,487	7,662	12,526	0	10,021	10,021	10,021
Dine In	3,053	3,625	4,331	4,210	86	4,127	4,213	4,213
Spring Flowers	(3,822)	7,552	5,632	5,362	0	5,497	5,497	5,497
Poinsettias	3,148	3,738	3,237	1,789	(155)	2,053	1,898	1,898
Raffle	0	1,050	2,631	822	0	1,668	1,668	1,668
Mattress Fundraiser	0	0	0	3,265	0	3,265	3,265	3,265
Avenue of Flags	0	0	768	2,060	0	1,230	1,230	1,230
Amazon Smile	652	851	834	616	0	0	0	0
Corn Fritters	0	0	801	614	0	759	759	759
Sprit Wear	223	679	359	0	0	0	0	0
Yankee Candle/Charleston Wrap	0	637	290	0	0	0	0	0
Historic (informational)								
Calendars (deleted)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Car Wash	4,600	0	0	0	0	0	0	0
Euchre Party	(253)	441	0	0	200	0	200	0
Expenses (historic)	2,318	0	0	0	0	0	0	0
Food Truck Rally (deleted)	0	0	0	0	0	0	0	0
Ford Drive Event	0	0	0	0	0	0	0	0
Peeler Cards	0	0	0	0	0	0	0	0
Pies	0	1,285	1,471	0	0	0	0	0
Souvenirs	0	420	0	0	0	0	0	0
UD Concessions	808	0	0	0	0	2,000	2,000	2,000
Winter program Fees (Deleted)	0	0	0	0	0	0	0	0
Yard Signs	0	0	0	0	0	0	0	0
Net Income	\$9,700	\$8,470	(\$5,018)	\$16,982	(\$10,201)	\$17,776	\$7,575	(\$5,306)



Treasurer Report: Through Feb 2024

Program Fees and Booster support:

Program fees are paid by families to the school accounts. The program fees do not cover the full cost of the programs for Open Guard, IPE and Marching Band.



Uniforms:

First Phase - funded and ordered				
Component	Quantity	Unit Price	Amount	
Cesario Jacket	70	\$ 180	\$ 12,600	
Cesario Dress Shirt	70	\$ 75	\$ 5,250	
Cesario Lycra Shirt	70	\$ 45	\$ 3,150	
Cesario Gauntlet	70	\$ 45	\$ 3,150	
Total			\$ 24,150	

Still Outstanding				
Component	Quantity	Unit Price	Amount	
Cesario Bib Pants	70	\$ 72	\$ 5,040	
Cesario Hip Cape	70	\$ 48	\$ 3,360	
Cesario Hat Wrap	70	\$ 57	\$ 3,990	
Apollo	70	\$ 38	\$ 2,660	
Plume	70	\$ 21	\$ 1,470	
Total			\$ 16,520	

Money on hand for Uniforms

Received to date	\$ 26,643
Spent or earmarked for first phase order	<u>24,150</u>
Money Available	\$ 2,493

Winter invitational results as of Feb 29:

Treasurer Report: Through Feb 2024



Winter Invitational - Income	Actuals					Acutal	Budget
	2019	2020	2021	2022	2023	2024	
WII - 01 Admissions	\$11,024	\$10,255	\$2,583	\$2,022	\$4,870	\$14,213	\$6,000
WII - 03 Concessions	4,586	5,505		2,728	1,380	5,573	2,000
WII - 04 Program Ads and Shout Outs	1,005	175	965	235	470	20	500
WII - 06 50/50	185	247			206	114	200
WII - 07 Candy Grams	924	811		625	202	553	250
WII - 09 Trophy Sponsorship	210	260		114	120	290	150
WII - 10 Bake Sale	352	595		333	116	708	200
WII - 11 Donations	35	110	315	126	140		100
WII - 12 External Vendors	175			100			
Total Winter Invitational Revenue	\$18,495	\$17,958	\$3,863	\$6,283	\$7,504	\$21,471	\$9,400
WIE-01 Judges	\$1,077	\$1,931			\$1,135	\$909	\$1,500
WIE-03 Trophies		97					100
WIE-06 Miscellaneous	192	584	591	405	113	332	200
WIE-07 Candy Grams	304	193		194	188		200
WIE-09 Concessions	1,836	2,669		1,332	338	1,118	1,500
WIE-13 MEPA Sponsorship Fees	4,000	4,362			2,000	4,350	4,550
WIE-14 Programs	280		203				0
Total Winter Invitational Expenses	\$7,689	\$9,835	\$794	\$1,931	\$3,774	\$6,709	\$8,050
Invitational Net	\$10,806	\$8,123	\$3,068	\$4,351	\$3,730	\$14,762	\$1,350

Appendix C: Director's Report

DIRECTOR'S REPORT

Monday, March 4, 2024

Huge thanks to everyone involved in loading, unloading, hauling, chaperoning, etc. for IPE and winterguards AS WELL AS CONCERT BANDS for Mason! And a special thank you as well to those who helped with the booster presence at our 8th grade parent meeting last month - and the AMAZING concession stand at the concert band festival - AND the Herculean efforts by all at our Bellbrook winter invitation. Our boosters are INCREDIBLE!

- Upcoming events:
 - IPE and Winterguard - see directors for schedule and questions about groups
 - Jazz Band - Rehearsals are ongoing and the kids sound great! First performance is at the March HS Concert
 - Pit Orchestra for Little Mermaid has begun!
 - Wednesday, March 6 - 6th Grade Band at 7pm, 6th Grade Choir at 7:45pm (MS)
 - Thursday, March 7 @ 7pm - HS concert
 - Monday, March 11 @ 7pm - MS concert (need a truck!)
 - Wednesday, March 13 - MS/HS choir concert

Congratulations to members of the middle school bands who participated in the Ohio Music Education Association District 12 Honor Band:

Maren Christensen
Matthew Ruff
Cash Dickerson
Will Schindler
Noah Fles
Riley Burke
Brien Lehman
Connor Tungol
Graham Ryckman
Ian Casbeer

And to the high school students who were accepted into the Wright State University honor band:

Evelyn Dahlinghaus
Evan Henderson
Micah Sanders-Johnson
Amy Juhascik

And to the middle school students who were accepted into the Wright State University honor band:

Kaiti Shumaker
Spencer Scarbro
Josh Wheatley